

## How to Submit a KYNETIC Pre-Application

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### A. Completing Your Pre-Application

1. Click here to access the online pre-application form:  
<https://redcap.uky.edu/redcap/surveys/?s=LREWDKWYJCA83M34>
2. Read **ALL** instructions carefully. **All fields are required.**
3. **Consultation with KYNETIC Project Managers is strongly recommended. Submit a Consultation Request form using the link or by emailing KYNETIC.**
4. Download the “KYNETIC Cycle 9 Project Description” template at the bottom of the page and complete your Project Description.
5. Click “Next Page” at the bottom of Pg. 1 to begin.

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## Welcome to KYNETIC!

This pre-application will close on Tuesday, July 18, 2023 at 5:00pm EDT.

**Questions**

We strongly recommend consulting with KYNETIC Project Managers prior to submitting your pre-application. Request a Consultation here: [Consultation Request Form](#)

KYNETIC Project Managers can assist you with various aspects of the pre-application preparation, including the review of drafts prior to submission. We encourage informal inquiries about whether an idea or product would be suitable for this program. If needed, we also may be able to help identify a suitable collaborator(s) and/or faculty sponsor for non-faculty applicants.

Click here to view the KYNETIC Cycle 8 Request for Applications (RFA):  
<https://www.research.uky.edu/uploads/kynetic-cycle-8-rfa>

Need help? Review the Pre-application Submission Instructions:  
<https://www.research.uky.edu/uploads/kynetic-cycle-8-pre-application-instructions>

If you have questions, please email KYNETIC:

| For Investigators at:  | Please contact:  |
|--|--|
| University of Kentucky   | <a href="mailto:kynetic@uky.edu">kynetic@uky.edu</a>               |
| University of Louisville   | <a href="mailto:kynetic@louisville.edu">kynetic@louisville.edu</a> |
| Eastern Kentucky University<br>Kentucky Community & Technical College System (KCTCS)<br>Kentucky State University<br>Morehead State University<br>Murray State University<br>Northern Kentucky University<br>Western Kentucky University | <a href="mailto:kynetic@louisville.edu">kynetic@louisville.edu</a> |

**Sections of this pre-application:**

- Applicant (PI/Contact PI) Information
- Project Information
- Additional Investigators (Faculty Sponsor, MPI, Co-I, and Other Significant Contributor Information) (if applicable)
- Upload Project Description and non-confidential abstract (template provided below)
- Conflict of Interest Disclosure (automatically re-directed after submission)

You will have the option to Save & Return to this pre-application.

Below is the “KYNETIC Cycle 8 Project Description” template that you will be asked to complete.

Please download and review before you begin the pre-application.

Attachment: [KYNETIC Cycle 8 Project Description.docx](#) (0.04 MB)

Click “Next Page” to begin!

Next Page >>  
Save & Return Later

See page 7 in this tutorial for instructions on how to use the “Save & Return Later” feature.

6. **Section 1. Applicant (PI/Contact PI) Information.** Fill in this section for the PI/Contact PI only.

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**Section 1. Applicant (PI/Contact PI) Information**

All fields are required.

|                     |                                |
|---------------------|--------------------------------|
| <b>Last Name:</b>   | <input type="text"/>           |
| <b>First Name:</b>  | <input type="text"/>           |
| <b>Phone:</b>       | <input type="text"/>           |
| <b>Email:</b>       | <input type="text"/>           |
| <b>Institution:</b> | <input type="text" value="v"/> |
| <b>Department:</b>  | <input type="text"/>           |
| <b>Position:</b>    | <input type="text" value="v"/> |

**For any product/technology (not necessarily the one in this application), have you, (the PI/Contact PI) ever:**

|  | Yes                   | No                    |                       |
|--|-----------------------|-----------------------|-----------------------|
| <b>Licensed a technology?</b><br><small>* must provide value</small>   | <input type="radio"/> | <input type="radio"/> | <a href="#">reset</a> |
| <b>Started a company?</b><br><small>* must provide value</small>       | <input type="radio"/> | <input type="radio"/> | <a href="#">reset</a> |
| <b>Applied for a patent?</b><br><small>* must provide value</small>    | <input type="radio"/> | <input type="radio"/> | <a href="#">reset</a> |
| <b>Applied for a trademark?</b><br><small>* must provide value</small> | <input type="radio"/> | <input type="radio"/> | <a href="#">reset</a> |
| <b>Applied for a copyright?</b><br><small>* must provide value</small> | <input type="radio"/> | <input type="radio"/> | <a href="#">reset</a> |

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Save & Return Later

7. **Section 2. Project Information.** Enter your project information here. The title of the project should not contain confidential/proprietary information.

**Section 2. Project Information**

The title of the project should not contain confidential/proprietary information.

All fields are required.

|   |  |
|---|--|
| <b>Project Title:</b>                                     | <input style="width: 90%;" type="text"/>           |
| <b>Research / Disease Area:</b>                           | <input style="width: 90%;" type="text" value="v"/> |
| <b>Product Type:</b>                                      | <input style="width: 90%;" type="text" value="v"/> |
| <b>How long have you been working on this technology?</b> | <input style="width: 80%;" type="text"/> Year(s)   |

**Have you or another member of your team previously submitted a KYNETIC pre-application for this project or a closely related project?**

\* must provide value

reset

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For this product/technology, please indicate whether the following have occurred:

Note: TTO = Technology Transfer Office (e.g., Kentucky Commercialization Ventures (KCV), UK Office of Technology Commercialization (OTC), UoFL Office of Research and Innovation)

|  | Yes                   | No                    |
|--|-----------------------|-----------------------|
| <b>Discussed with TTO?</b><br><span style="color: red; font-size: x-small;">* must provide value</span>                    | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |
| <b>Submitted invention disclosure to TTO?</b><br><span style="color: red; font-size: x-small;">* must provide value</span> | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |
| <b>Submitted patent application?</b><br><span style="color: red; font-size: x-small;">* must provide value</span>          | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |
| <b>Patent issued?</b><br><span style="color: red; font-size: x-small;">* must provide value</span>                         | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |
| <b>Trademark registered?</b><br><span style="color: red; font-size: x-small;">* must provide value</span>                  | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |
| <b>Copyright granted?</b><br><span style="color: red; font-size: x-small;">* must provide value</span>                     | <input type="radio"/> | <input type="radio"/> |
|  |                       | reset                 |

Do you have any current, pending, or previous funding RELEVANT to this product/technology?

|   | Yes                   | No                    |
|---|-----------------------|-----------------------|
| <b>Active Funding:</b><br><span style="color: red; font-size: x-small;">* must provide value</span>   | <input type="radio"/> | <input type="radio"/> |
|   |                       | reset                 |
| <b>Pending Funding:</b><br><span style="color: red; font-size: x-small;">* must provide value</span>  | <input type="radio"/> | <input type="radio"/> |
|   |                       | reset                 |
| <b>Previous Funding:</b><br><span style="color: red; font-size: x-small;">* must provide value</span> | <input type="radio"/> | <input type="radio"/> |
|   |                       | reset                 |

8. **Section 3. Additional Investigators: Faculty Sponsor Information.** Complete the Faculty Sponsor section if applicable. Non-faculty applicants (staff, trainees, and students) must identify a faculty member who is willing to sponsor their application.

**Section 3. Additional Investigators**

All fields are required.

All personnel listed on this pre-application will be asked to complete the "KYNETIC Contributor Form".

Personnel other than MPI, Co-I, OSC, or Faculty Sponsor do not need to be listed here.

**KYNETIC Investigator Roles:**

**Principal Investigator (PI):** Individual who is responsible for leading and directing the project, intellectually and logistically. Multiple PIs are permitted (maximum of 3). When a multiple PI model is used, "Contact PI" is used to refer to the PI who will receive communications from the KYNETIC program, and "MPI" is used to refer to an additional PI(s), i.e., those who are not the Contact PI.

**Co-Investigator (Co-I):** Individual who is involved with the PI in the scientific development or execution of a project. Usually has measurable effort.

**Other Significant Contributor (OSC):** Individual who has committed to contribute in an advisory role to the scientific development or execution of the project but are not committing any specified measurable effort to the project. Individuals with measurable effort may not be listed as Other Significant Contributors (OSCs). Consultants can be included if they meet this definition.

**Faculty Sponsor Information**

If the PI/Contact PI is a non-faculty applicant (i.e., staff, postdoctoral trainee, student), a faculty sponsor is required. If a project is awarded funding, the faculty sponsor must agree to provide project oversight, which may include but is not necessarily limited to, financial/account management and IRB/IACUC protocol management/supervision. A faculty sponsor may also be an MPI, Co-I, or OSC on a project/application, but it is not required for a faculty sponsor to also be an MPI, Co-I, or OSC.

Faculty sponsors are required to complete the "KYNETIC Contributor Form", which will ask them to confirm their willingness to serve as a sponsor on the pre-application.

|                                     |                      |
|-------------------------------------|----------------------|
| <b>Faculty Sponsor Last Name:</b>   | <input type="text"/> |
| <b>Faculty Sponsor First Name:</b>  | <input type="text"/> |
| <b>Faculty Sponsor Email:</b>       | <input type="text"/> |
| <b>Faculty Sponsor Phone:</b>       | <input type="text"/> |
| <b>Faculty Sponsor Institution:</b> | <input type="text"/> |

**Faculty Role for this project:**

A faculty sponsor may also be an MPI, Co-I, or OSC on a project/application, but it is not required.

If the faculty sponsor will not also be an MPI, Co-I, or OSC, please select "Faculty Sponsor Only".

**Are there other investigators on this project?**

\* must provide value

Yes

No

reset

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Save & Return Later

9. **Section 3. Additional Investigators.** Indicate whether there are additional investigators on the project and provide their information. *Do not include yourself or Faculty Sponsor (if applicable) in the count.*

**Are there other investigators on this project?**  
\* must provide value

Yes  
 No

**How many other investigators are on the project?**  
Do not include yourself or faculty sponsor in the count.  
\* must provide value

1  
 2  
 3  
 4  
 5  
 6  
 7  
 8  
 9  
 10

**Additional Investigator #1**

|              |                                |
|--------------|--------------------------------|
| Last Name:   | <input type="text"/>           |
| First Name:  | <input type="text"/>           |
| Email:       | <input type="text"/>           |
| Phone:       | <input type="text"/>           |
| Role:        | <input type="text" value="v"/> |
| Institution: | <input type="text" value="v"/> |

**Additional Investigator #2**

|              |                                |
|--------------|--------------------------------|
| Last Name:   | <input type="text"/>           |
| First Name:  | <input type="text"/>           |
| Email:       | <input type="text"/>           |
| Phone:       | <input type="text"/>           |
| Role:        | <input type="text" value="v"/> |
| Institution: | <input type="text" value="v"/> |

- 10. **Section 4. Project Description.** If you have not done so already, download the “KYNETIC Cycle 7 Project Description” template and complete your Project Description. Follow the instructions that appear to submit your Project Description.
- 11. **Click "Submit" below by 5:00pm ET on Tuesday, Feb 13, 2024 in order for KYNETIC to receive your pre-application.**

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**Section 4. Project Description**

All fields are required.

**Download and complete the "KYNETIC Cycle 8 Project Description" template below.**

Microsoft Word and PDF files are acceptable. PDF files are strongly recommended to retain formatting.  
Required Format: 0.5" margins, 11 pt Arial font, single spaced

Attachment: [KYNETIC Cycle 8 Project Descriptio](#)

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**Upload your completed Project Description here.** [Upload file](#)

PDF files are strongly recommended to retain formatting.  
\* must provide value

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If you have questions, please email KYNETIC:

| For Investigators at:  | Please contact:  |
|--|--|
| University of Kentucky   | <a href="mailto:kynetic@uky.edu">kynetic@uky.edu</a>               |
| University of Louisville   | <a href="mailto:kynetic@louisville.edu">kynetic@louisville.edu</a> |
| Eastern Kentucky University<br>Kentucky Community & Technical College System (KCTCS)<br>Kentucky State University<br>Morehead State University<br>Murray State University<br>Northern Kentucky University<br>Western Kentucky University | <a href="mailto:kynetic@louisville.edu">kynetic@louisville.edu</a> |

If you need to exit and submit your pre-application later, click "Save and Return Later" to get a [return code](#) and an [email link](#). You can also use this feature to make modifications to your pre-application after submission up until the pre-application deadline.

You must click "Submit" below by 5:00pm EDT on Tuesday, July 18, 2023 EDT in order for KYNETIC to receive your pre-application.

[<< Previous Page](#)      [Submit](#)      [Save & Return Later](#)

## B. How to Save Your Application and Return Later

1. **Save & Return Later.** If at any point you need to leave the application and return later, OR if you want access to your application post-submission up until the deadline, click “Save & Return Later” at the bottom of the screen. A pop-up window should appear. Write down the code provided, or email it to yourself, and close the pop-up window. **The code will NOT be automatically emailed to you.**

**Your survey responses were saved!**

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

**1.) Return Code**  
A return code is **\*required\*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code:

\* The return code will NOT be included in the email below.

**2.) Survey link for returning**  
You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email.** If you do not receive the email soon afterward, please check your Junk Email folder.

\* Your email address will not be associated with or stored with your survey responses.

Or if you wish, you may continue with this survey again now.

Powered by REDCap

**'Return Code' needed to return**

Copy or write down the Return Code below. Without it, you will not be able to return and continue this survey. Once you have the code, click *Close* and follow the other instructions on this page.

Return Code:

2. **Save & Return Later.** Enter your email address and click “Send Survey Link” to have the return link emailed to you. **The code will NOT be emailed to you.**

**Your survey responses were saved!**

You have chosen to stop the survey for now and return at a later time to complete it. To return to this survey, you will need both the *survey link* and your *return code*. See the instructions below.

**1.) Return Code**  
A return code is **\*required\*** in order to continue the survey where you left off. Please write down the value listed below.

Return Code

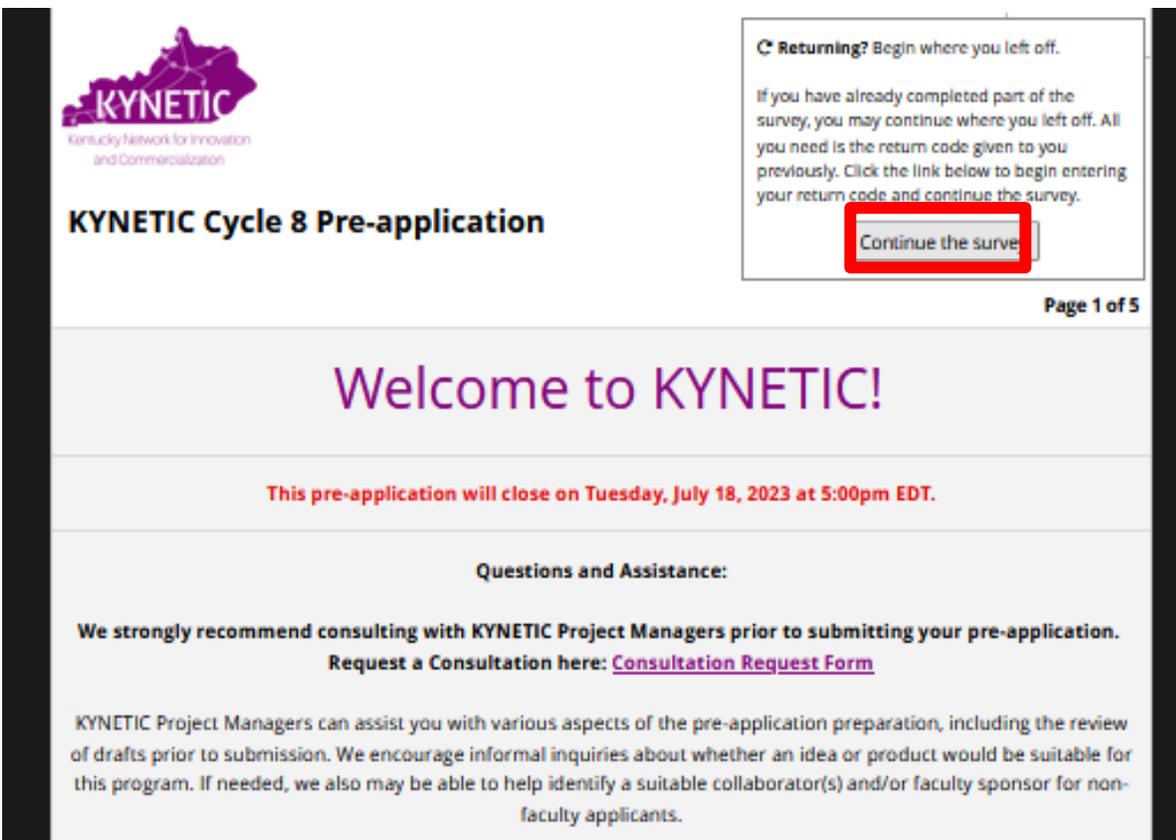
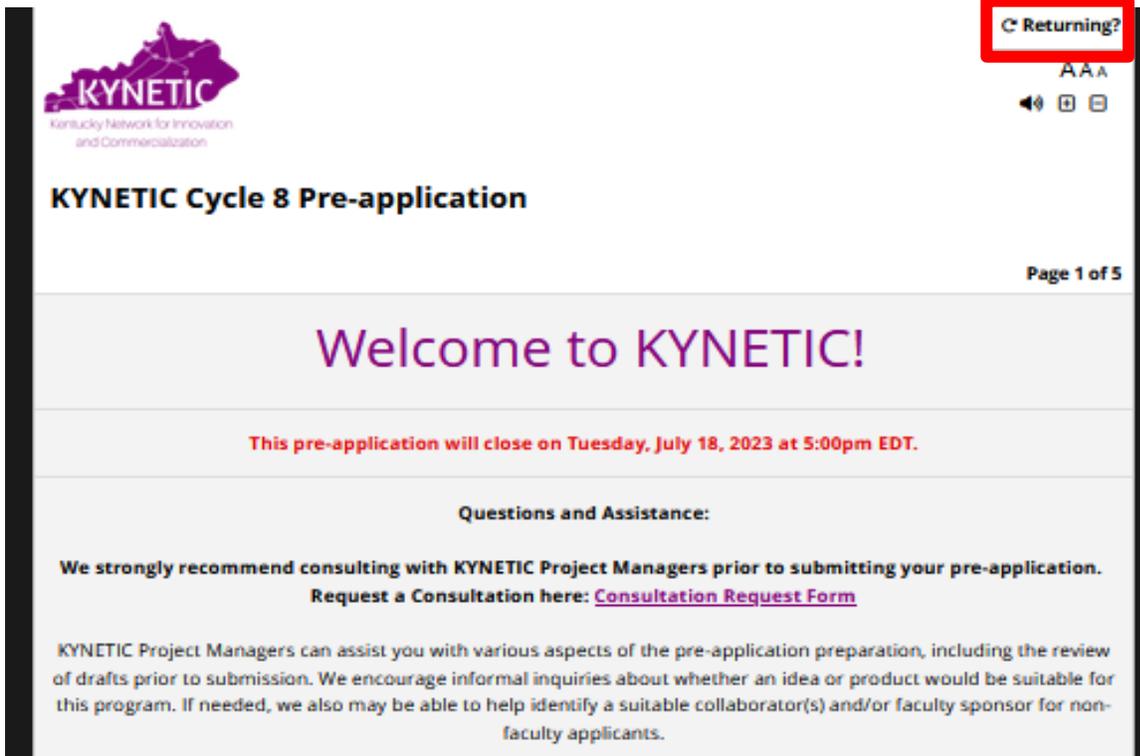
\* The return code will NOT be included in the email below.

**2.) Survey link for returning**  
You may bookmark this page to return to the survey, OR you can have the survey link emailed to you by providing your email address below. For security purposes, **the return code will NOT be included in the email.** If you do not receive the email soon afterward, please check your Junk Email folder.

\* Your email address will not be associated with or stored with your survey responses.

Or if you wish, you may continue with this survey again now.

- 3. **Save & Return Later.** To return to your application, follow the return link in your email OR navigate to the original pre-application link and click “Returning?” in the top right corner of the page. A pop-up window will appear, click “Continue the survey.”



- 4. Save & Return Later.** Enter your Return Code and click “Submit your Return Code” to return to your saved application OR your previously submitted application. You may modify a submitted pre-application at any point up until the deadline.



## KYNETIC Cycle 8 Pre-application

To continue the survey, please enter the RETURN CODE that was auto-generated for you when you left the survey. Please note that the return code is \*not\* case sensitive.

Submit your Return Code

### C. Conflict of Interest Form

**1. Conflict of Interest.** Carefully consider the list of potential reviewers and KYNETIC personnel and determine whether you feel they have any conflicts of interest. Indicate whether you have any concerns.

**A conflict of interest (COI) occurs when a reviewer or their immediate family member:**

- Has a financial interest in a technology being reviewed (is an inventor or co-inventor on a related patent application, through funds awarded, royalties, etc.), or
- Is direct/key personnel on an application (PI, Co-I, OSC, Faculty Sponsor, etc.), or
- Has a company or product (or product in development) that is directly competitive with the product envisioned in the project

**All Internal Advisory Committee (IAC) and KYNETIC team members are covered by a confidentiality agreement to participate in the KYNETIC review process.**

| KYNETIC Internal Advisory Committee (IAC) |   |
|---|---|
| Name                                      | Institution                                   |
| Bob Pervine                               | Murray State University                       |
| Ranjit Koodali                            | Western Kentucky University                   |
| Gus Benson                                | Eastern Kentucky University                   |
| Samantha Langley-Turnbaugh                | Northern Kentucky University                  |
| Shannon Harr                              | Morehead State University                     |
| Jiapeng Huang                             | University of Louisville                      |
| Tom Frisinzano                            | University of Kentucky                        |
| Tommy Roussel                             | University of Louisville                      |
| Ethan Sharp                               | Kentucky State University                     |
| Jon Thorson                               | University of Kentucky                        |
| Chelsea Young                             | Kentucky Community & Technical College System |

| KYNETIC Leadership Team |   |
|-------------------------|---|
| Name                    | Role  |
| Linda Dwoskin           | KYNETIC Principal Investigator (UK)   |
| Kevin Merten            | KYNETIC Principal Investigator (UL)   |
| David Brock             | Director of Operations, KY Innovation (KY Govt. CED)                        |
| Ian McClure             | Associate Vice President for Research, Innovation, and Economic Impact (UK) |
| Kayla Meisner           | Executive Director, Kentucky Commercialization Ventures (KCV)               |
| Laura Savatski          | Executive Director, Innovation and Commercialization (UL)                   |

| Personnel listed below will NOT be voting |  |
|---|--|
| Name                                      | Role   |
| Sarah Andres                              | KYNETIC Project Manager (UL)   |
| Jennifer Dolly Prothro                    | KYNETIC Project Manager (UK)   |
| Ashton Miller                             | KYNETIC Project Manager (UK)   |
| Jamie Rush                                | KYNETIC Project Manager (UL)   |
| Jessica Sharon                            | KYNETIC Project Manager (UL)   |
| Megan Aanstoots                           | Commercialization Manager (KCV)  |
| Jericho Wilkerson                         | Commercialization Manager (KCV)  |
| Taunya Phillips                           | Director, Office of Technology and Commercialization (UK)              |
| Eric Hartman                              | Senior Associate Director, Commercialization Team (UK)                 |
| Matt Upton                                | Senior Associate Director, Intellectual Property Development Team (UK) |
| Serenity Wright                           | Associate Director, Social Innovation (UK)                             |
| Holly Clark                               | Senior Commercialization Manager (UK)                                  |
| Liz Knapp                                 | Commercialization Manager (UK)   |
| Kendra Stenzel                            | Commercialization Manager (UK)   |
| Sara Price                                | Commercialization Manager (UL)   |
| Rob Smith                                 | Commercialization Manager (UL)   |
| Greg Tucker                               | Commercialization Manager (UL)   |

**All fields are required.**

| Your Information |      |
|------------------|------|
| Last Name:       | test |
| First Name:      | test |

Please indicate whether you have any concerns or conflicts of interest:  
\* must provide value

No, I have no concerns.  
 Yes, I have concerns.

res

**2. Conflict of Interest.** If you have concerns, please provide the name(s) and describe the conflict. Then click "Submit".

**All fields are required.**

| Your Information |      |
|------------------|------|
| Last Name:       | test |
| First Name:      | test |

Please indicate whether you have any concerns or conflicts of interest:  
*\* must provide value*

[reset](#)

You indicated that you have concerns or conflicts of interest. Please provide the name(s) and describe:  
*\* must provide value*

[Expand](#)